

Phound Letter of Authorization for Number Porting

This form provides Phoundry, LLC permission to manage routing and enablement for voice and SMS services on your behalf. To avoid delays, please ensure that all information matches the most recent invoice from your existing service provider exactly.

Notes:

- Do not cancel your existing service until the porting process is complete.
- Your existing service provider may charge port-out or early termination fees. It is your responsibility to be aware of any such fees.
- All information must match your existing service provider records exactly. Providing a scanned copy of the first page of your existing bill or a screenshot of the billing section in an account portal can help to ensure correct data.

Customer Information

Full Name: _____

Company: _____

Address: _____

Address 2: _____

City/State/Zip: _____

Existing Account Information

Service Provider Name: _____

Account Number: _____

PIN (if applicable): _____

Phone Numbers to Port:

Requested Effective Date (at least 3 business days in the future): _____

By signing below, I verify that I am authorized to request a service change on behalf of the customer listed above and I designate Phoundry, LLC as the service provider for voice and SMS enablement of the phone numbers specified above. I authorize Phoundry, LLC to transfer voice and SMS service to itself or underlying vendors for the purpose of messaging enablement.

Print Name: _____

Signature: _____

Date: _____